

**THE STATE OF TEXAS
CITY OF RIO HONDO
COUNTY OF CAMERON**

Juan Garza, Commissioner Place 1
Margaret Perez, Mayor Pro-Tem
Jose S. Cavazos, Commissioner Place 5

Esteban Bocanegra, Place 2
Olga Gallegos, Commissioner, Place 4

Gustavo Olivares
Mayor

**City Commission of the City of Rio Hondo
October 24, 2023**

Pursuant to Chapter 551, Tittle 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the governing body of the City of Rio Hondo, Texas will convene for a Regular Meeting, at **6:00 p.m.** on Tuesday October 24, 2023, at the City Commission Chambers on the Second Floor of the Rio Hondo Municipal Building located at 121 N. Arroyo Blvd., Rio Hondo, Texas 78583.

Call meeting to Order (City Commission)

PLEDGE OF ALLEGIANCE

UNITED STATES PLEDGE

INVOCATION:

Regular Agenda:

1. Mayor's and Commissioners' Reports
2. Reports: Administrator, Library, Senior Center, Public Safety, Public Works
3. Pursuant to Texas Government Code Section 551.0415, the City Commission, without having provided notice, may make reports about items of community interest if no action is taken and possible action is not discussed regarding the information provided in the report. "Items of community interest" include: (1) expressions thanks, congratulations or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee or other citizen, except the discussions regarding a change in the status of a person's public office or public employment is not an honorary or salutatory recognition for the purposes of the City of Rio Hondo; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial or community event organized or sponsored by an entity other than the City of Rio Hondo that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the City of Rio Hondo; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda
4. Public Comment Period: *Please Note- The Public Comment Period is designated for hearing concerns regarding City of Rio Hondo Public Policy or City of Rio Hondo business that is or is not on the agenda or items listed on the agenda.*
5. Approval of City Commission Minutes of October 10, 2023.
6. Status Report on Boat Ramp Park Project. (Chris Rodriquez, Eng. And City Administrator).

7. Consideration and Action to accept the speed-bump petition by the residents of S. Heywood Street and to authorize the City Administrator to place a speed-bump on S. Heywood Street.
8. Consideration and Action on the proposal to provide soccer field lights at City County Park and to authorize the City Administrator to develop a financing agreement with MUSCO Lighting Inc. (City Administrator)
9. Review of costs to replace the Civic Center Air Conditioning units (City Administrator).
10. Consideration and Action to adopt Resolution 2023-16 to designate and authorize signatories for the Community Development Block Grant – Disaster Recovery (CDBG-DR) program for GLO state contract number 24-067-013-E200. (Grant Works and City Administrator)
11. Consideration and Action to adopt a Resolution 2023-17 regarding Civil Rights polices which includes the following policies: (Grant Works and Ben Medina and City Administrator)
 - a. Citizen Participation Plan and Grievance Procedures.
 - b. Section 3 Policy;
 - c. Excessive Force Policy;
 - d. Limited English Proficiency (LEP) Standards Plan;
 - e. Section 504 Policy and Grievance Procedures;
 - f. Code of Conduct Policy; and
 - g. Fair Housing Policy.
12. Proclamation designating April as Fair Housing Month.
13. Consideration and Action to cancel the November 21, 2023, and December 26, 2023, City Commission meetings.
14. Acknowledgement of Christmas Parade to be held on Saturday, December 16, 2023, at 6:00 pm.
15. Adjournment

Note: The City Commission for the City of Rio Hondo the right to adjourn into executive session at any time during this meeting to discuss any matters, as authorized by the Texas Government Code, including but not limited to Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

Note: The Meeting is accessible to Americans with Disabilities. Persons with disabilities who plan to attend this meeting and who may need assistance, please call the City Secretary at (956) 748-2102, with at least twenty-four hours prior to the meeting.



Gustavo Olivares
Mayor of the City of Rio Hondo

Posted: Friday, October 20, 2023, at 3:00 p.m.

MINUTES FROM A REGULAR MEETING ON OCTOBER 10, 2023

The Government Body of the City of Rio Hondo, Texas met in a Regular Meeting on September 26, 2023 at 6:00 pm in the Commission Chambers at City Hall, with Mayor- Gustavo Olivares Present, Mayor Pro-Tem- Margaret Perez - Absent, Commissioners Juan Garza- Present, Esteban Bocanegra- Present, Olga Gallegos- Present, and Jose Cavazos- Present.

Also Present: Ben Medina, City Administrator
William Bilokury, Chief of Police
Murl Kemmerling, Public Works Director
Diana Jean Bustamente Zavala, Gear One

Ana Hernandez, Municipal Court Clerk
Noe Perez, IT Administrator
Joe Omar Rodriguez – GMEJ Engineering
Miguel A Cariaga - Citizen

INVOCATION: Mr. Juan Garza

Regular Agenda:

1. Mayor's and Commissioners' Reports: None
2. Reports: Administrator

Mr. Medina updated the Council on the Park Project; Mr. Medina attended South Texas Emergency Board which covered the problem with Fetanyl usage & overdoses. Commissioner Garza asked for the barricades at boat ramp to be moved further in.

Joe Omar Rodriguez from GMEJ Engineering addressed the Council stating that CDBG Street Improvements are substantially complete. Final walkthrough will be scheduled soon. Payout #2 is in process. Payout # 3 will be completed once project is accepted as complete.

Mayor stated that there has been complaints about the concrete cracking; asked for it to be looked at.

Mr. Rodriguez stated they had 2 kick off meetings for DR-18 & DR-19 projects with GLO for improvements at Haywood & Catherine. Projects are kicking off. No ETA at this time but 2025 is the end of the contract. Mr. Medina stated February of 2024 is the expected date to start construction. Mr. Rodriguez also reported that Texas Water Development Board has a year round funding Drinking Water State Revolving Fund and an application was submitted on behalf of Rio Hondo out of 267 applicants Rio Hondo placed #8. This application was for a reverse osmosis treatment plant and water well to supplement existing water sources. The grants are usually matched but since Rio Hondo ranked so high it might qualify for principal forgiveness.

3. Public Comment Period:

Mr. Carriaga addressed the council on some concerns about the land on lot 133 at the boat ramp. He stated that there is many mistakes on the title.

Mayor Olivares told Mr. Carriaga that the council cannot reply during public comment but did advise Mr. Carriaga to speak to Mr. Medina about getting on next meeting and to submit the information so that City Attorney can review.

Ms. Diana Jean Bustamente Zavala with Gear One introduced herself to the council. She is

asking for help in promoting an event “ College & Career Tailgate” that they will be hosting on November 3, 2023.

4. Approval of City Commission Minutes of September 26, 2023

Commissioner Garza made a motion to approve the Minutes of September 26, 2023. Commissioner Bocanegra seconded the motion; all voted “aye” to approve, motion carried.

5. Workshop: Review and Comment of TxDot alternative sidewalk

Mr. Medina presented to the Commissioners a powerpoint presentation TXDot alternative sidewalk project plans.

6. Consideration and action on a Contract Supplemental Agreement between the City of Rio Hondo and GDJ Engineering for Boat Ramp Park.

Mr. Medina addressed the council regarding this item; he was able to reduce price from \$88,736 to \$10,000 per month. The City of Rio Hondo will be needing their services for 3 months which will total \$30,000. The original quote was \$129,000. The 3 areas that will be overseen will be the: trails, pavillion, and restrooms.

Commission Bocanegra made a motion to accept the Supplemental Agreement between the City of Rio Hondo and GDJ Engineering for Boat Ramp Park. Commissioner Cavazos seconded the motion; all voted “aye” to approve, motion carried.

7. Consideration and Action to adopt Resolution 2023-13 to designate, and authorize signatories for the Community Development Block Grant – Disaster Recovery (DDBG-DR) program for GLO state contract number 23-152-012-E-184.

The authorized signatories are:

Mayor Gustavo Olivares
Ben Medina, City Administrator
Lucy Garza, Finance Director

Commisioner Garza made a motion to adopt Resolution 2023-13 to designate, and authorize signatories for the Community Development Block Grant – Disaster Recovery (DDBG-DR) program for GLO state contract number 23-152-012-E-184. Commissioner Bocanegra seconded the motion; all voted “aye” to approve motion carried.

8. Consideration and Action to adopt a Resolution 2023-14 regarding Civil Rights policies which includes the following policies:

- a. Citizen Participation Plan and Grievance Procedures;
- b. Section 3 Policy;
- c. Excessive Force Policy;
- d. Limited English Proficiency (LEP) Standards Plan;
- e. Section 504 Policy and Grievance Procedures;
- f. Code of Conduct Policy; and
- g. Fair Housing Policy.

Mr. Medina advised the council that these policies are required for adherence.

Commissioner Bocanegra made a motion to adopt Resolution 2023-14 regarding Civil Rights Policies. Commissioner Cavazos seconded the motion; all voted "aye" to approve motion carried.

A motion was made to go into Executive Session

9. Adjournment:

Meeting adjourned at 7:46 pm

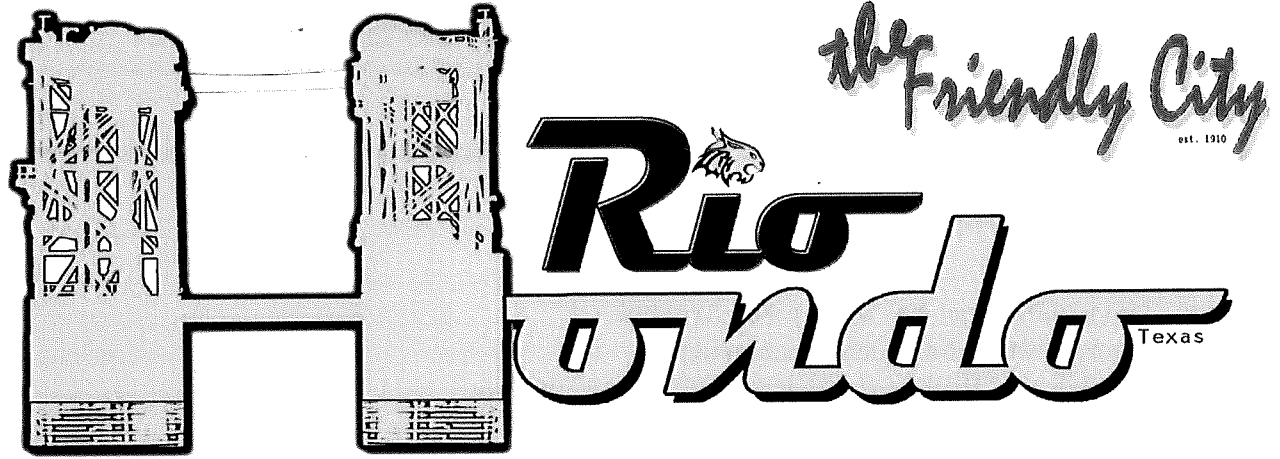
Gustavo Olivares, Mayor

Date: _____

Attest:

Ben Medina, City Administrator.

#2



ADMINISTRATOR'S
REPORT

OCTOBER 2023

Report for October 2023

The Following are Areas of concern or work that has been done.

Administration:

Projects:

- Heywood Street has been reconstructed.
- Ramon Street has been reconstructed.
- Retema and Bullis Streets is about 100% complete
- Retama Street work was extended to the ditch.
- Senior Center has 12 in-housing dining only.
- Civic Center AC replacements is being bid.
- AEP working on Street lights
- AEP is working on getting power on street lights down Mainstreet.
- City Commission sidewalk comments have been submitted to TXDOT.

Facilities:

- Lights at the Park and Trail have been quoted by Musco Lighting
- Painting of the building is being bid out.
- New Christmas lights are being ordered.
- Repairs to the Christmas Tree will be made.
- Fire Station safety inspection will be conducted and repairs will be done by December 2023.

Grants:

- Generator Grant application to be submitted
- Fire Grants Available
- Erosion Grant filed
- Stormwater contract signed and the first meeting conducted with state for Heywood Street
- Stormwater contract signed and the first meeting conducted with state for Catherine Street

Equipment:

- Backhoe is being serviced by Doggett
- Researching for cost on renting or service for street sweeper or service.

Staffing:

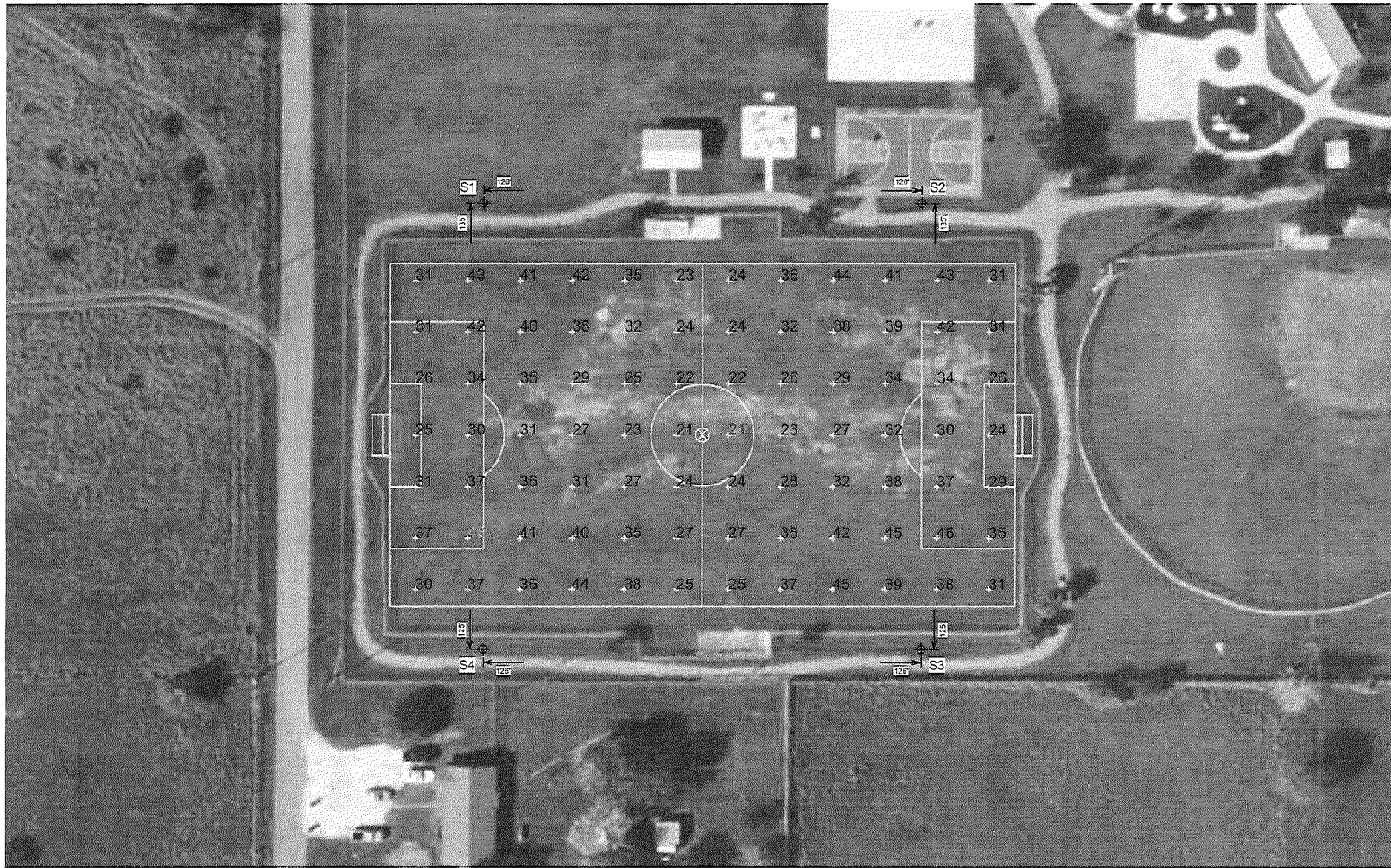
- All position are currently filled.

7

EQUIPMENT LIST FOR AREAS SHOWN									
Pole				Luminaires					
QTY	LOCATION	SIZE	GRADE ELEVATION	MOUNTING HEIGHT	LUMINAIRE TYPE	QTY / POLE	THIS GRID	OTHER GRIDS	
4	S1-S4	60'		60'	TLC-LED-1,200	5	5	0	
TOTALS						20	20	0	

Rio Hondo Park Soccer
Rio Hondo, TX

GRID SUMMARY	
Name:	Soccer
Size:	360' x 200'
Spacing:	30.0' x 30.0'
Height:	3.0' above grade
ILLUMINATION SUMMARY	
MAINTAINED HORIZONTAL FOOTCANDLES	
Entire Grid	
Guaranteed Average:	30
Scan Average:	32.51
Maximum:	46
Minimum:	21
Avg. / Min:	1.56
Guaranteed Max / Min:	2.5
Max / Min:	2.21
UG (adjacent pts):	1.53
CU:	0.80
No. of Points:	84
LUMINAIRE INFORMATION	
Applied Circuits:	A
No. of Luminaires:	20
Total Load:	23.4 kW



Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dirt depreciation factor.

Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.



Pole location(s) Ⓢ dimensions are relative to 0,0 reference point(s) ⊙

ENGINEERED DESIGN By: Ryan A. Marsh, LC · File #196751A · 25-Sep-23



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ILLUMINATION SUMMARY

Rio Hondo Park Soccer

Rio Hondo, TX

Lighting System

Pole / Fixture Summary						
Pole ID	Pole Height	Mtg Height	Fixture Qty	Luminaire Type	Load	Circuit
S1-S4	60'	60'	5	TLC-LED-1200	5.85 kW	A
4			20		23.40 kW	

Circuit Summary			
Circuit	Description	Load	Fixture Qty
A	Soccer	23.4 kW	20

Fixture Type Summary							
Type	Source	Wattage	Lumens	L90	L80	L70	Quantity
TLC-LED-1200	LED 5700K - 75 CRI	1170W	150,000	>120,000	>120,000	>120,000	20

Single Luminaire Amperage Draw Chart							
Driver (90 min power factor)	Max Line Amperage Per Luminaire						
Single Phase Voltage	208 (60)	220 (60)	240 (50)	277 (50)	347 (60)	380 (60)	480 (60)
TLC-LED-1200	6.9	6.5	6.0	5.2	4.2	3.8	3.0

Light Level Summary

Calculation Grid Summary								
Grid Name	Calculation Metric	Illumination					Circuits	Fixture Qty
		Ava	Min	Max	Max/Min	Ava/Min		
Soccer	Horizontal Illuminance	32.9	21	46	2.21	1.57	A	20
Walking Path	Horizontal	1.58	0.34	3.43	10.20	4.64	A	20

From Hometown to Professional



We Make It Happen.

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Rio Hondo Park Soccer

Rio Hondo, TX

EQUIPMENT LAYOUT

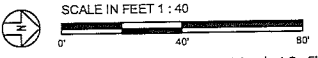
INCLUDES:
 - Soccer
 Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.
 Installation Requirements: Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

EQUIPMENT LIST FOR AREAS SHOWN

QTY	LOCATION	Pole		Luminaires		QTY / POLE
		SIZE	GRADE ELEVATION	MOUNTING HEIGHT	LUMINAIRE TYPE	
4	S1-S4	60'	-	60'	TLC-LED-1200	5
TOTALS						20

SINGLE LUMINAIRE AMPERAGE DRAW CHART

Single Phase Voltage	Driver (50 min power factor)		Line Amperage Per Luminaire (max draw)				
	208 100	220 108	240 108	277 100	347 100	380 100	480 100
TLC-LED-1200	6.9	6.5	6.0	5.2	4.2	3.8	3.0



Pole location(s) ⊕ dimensions are relative to 0,0 reference point(s) ⊗



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EQUIPMENT LIST FOR AREAS SHOWN

Pole			Luminaires					
QTY	LOCATION	SIZE	GRADE ELEVATION	MOUNTING HEIGHT	LUMINAIRE TYPE	QTY / POLE	THIS GRID	OTHER GRIDS
4	S1-S4	60"		60"	TLC-LED-1200	5	5	0
4						20	20	0
TOTALS								

Rio Hondo Park Soccer

Rio Hondo, TX

GRID SUMMARY

Name: Walking Path
Spacing: 30.0
Height: 3.0' above grade

ILLUMINATION SUMMARY

HORIZONTAL FOOTCANDLES

Entire Grid
Scan Average: 1.5762
Maximum: 3.43
Minimum: 0.34
No. of Points: 43

LUMINAIRE INFORMATION

Applied Circuits: A
No. of Luminaires: 20
Total Load: 23.4 kW

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document.

Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.



NOTES: Grid reflects fixtures being dimmed to 20%.



Pole location(s) ↗ dimensions are relative to 0,0 reference point(s) ⊗

ENGINEERED DESIGN By: Ryan A. Marsh, LC · File #196751A · 25-Sep-23



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ILLUMINATION SUMMARY

Quote

Date: October 6, 2023
Expiration date: December 31, 2023
To: City of Rio Hondo

Project: Rio Hondo Park Soccer Field
Rio Hondo, TX
Musco Project Number: 196751

BuyBoard

Master Project: 218434, Contract Number: 677-22, Expiration: 09/30/2023
Commodity: Parks and Sports Field Lighting Products and Installation Services

All purchase orders should note the following:
BuyBoard purchase – Contract Number: 677-22

Quotation Price – Materials Delivered to Job Site and Installation

Soccer – 360' x 200'	\$ 238,833
➤ Adder: Basketball -	\$ 10,446

Sales tax is not included.
Quote is confidential

Light-Structure System™ with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels of 30fc and uniformity of 2.5:1

System Description

- Factory aimed and assembled luminaires,
- (4) Galvanized steel poles
- (4) Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies

Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system

Musco Scope

- Provide design and layout for lighting system
- Test and final aim equipment

Installation Services Provided

[See attached scope of work]

Responsibilities of Buyer

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees



Quote

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC

Attn: Taylor Knoot

Fax: 800-374-6402

Email: musco.contracts@musco.com

All purchase orders should note the following:

BuyBoard purchase – Contract Number: 677-22

Delivery Timing

Approximately 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- Voltage and phase system requirements to be confirmed.
- Structural code and wind speed = 2015 IBC, 150 mi/h, Exposure C, Importance Factor 1.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Tim Oordt

Senior Sales Representative

Musco Sports Lighting, LLC

100 1st Avenue West – PO Box 808

Oskaloosa, IA 52577, USA

Phone: 512-658-6884

E-mail: tim.oordt@musco.com



**Rio Hondo Park Soccer Field
Rio Hondo, TX
Turnkey Scope of Work**

Customer Responsibilities:

1. Complete access to the site for construction utilizing standard 2-wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (i.e. home plate, center of FB field)
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.) or soils not defined in geo-technical report. Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Pay any power company fees and requirements.
6. Pay all permitting fees and obtain the required electrical permitting.
7. Provide area on site for disposal of spoils from foundation excavation.
8. Provide area on site for dumpsters.
9. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required foundations, poles, electrical enclosures, luminaires, wire harnesses, and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Contract Management as required.
4. Provide stamped foundation designs based on soils that meet or exceed those of a Class 5 material as defined by 2015 IBC Table 1806.2.
5. Assist our installing subcontractor and ensure our responsibilities are satisfied.

Subcontractor Responsibilities

General:

1. Obtain any required permitting.
2. Contact your local udig for locating underground public utilities and then confirm they have been clearly marked.
3. Contact the facility owner/manager to confirm the existing private underground utilities and irrigation systems have been located and are clearly marked to avoid damage from construction equipment. Notify owner and repair damage to marked utilities. Notify owner and Musco regarding damage which occurred to unmarked utilities.
4. Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
5. Provide storage containers for material, (including electrical components enclosures), as needed.
6. Provide necessary waste disposal and daily cleanup.
7. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
8. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
9. Provide startup and aiming as required to provide complete and operating sports lighting system.
10. Installation to commence upon delivery and proceed without interruption until complete. Notify Musco immediately of any breaks in schedule or delays.

Quote

Foundations, Poles, and Luminaires:

1. Mark and confirm pole locations per the aiming diagram provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide labor, materials, and equipment to install (4) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils and dispose of off site.
4. Provide labor, materials, and equipment to assemble Musco TLC-LED luminaires, electrical component enclosures, poles, and pole harnesses.
5. Provide labor, equipment, and materials to erect (4) dressed LSS Poles and aim utilizing the pole alignment beam.

Electrical:

1. Provide labor, materials, and equipment to install new electrical service panels as required.
2. Provide labor, materials, and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required.
3. Provide as-built drawings on completion of installation, **(if required)**.

Control-Link Control and Monitoring:

1. Provide labor, equipment, and materials to install (1) Musco control and monitoring cabinet and terminate all necessary wiring.
2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
3. Check all zones to make sure they work in both auto and manual mode.
4. Commission Control-Link® by contacting Control-Link Central™ at 877-347-3319.





October 6, 2023
 Nick Camardo

Customer
City of Rio Hondo
Rio Hondo, TX 78583
Ben Medina
Musco Sales: Tim Oordt
Proj 196751

Acquire the equipment you need today to expand your business!
 Convenient financing terms through PNC Equipment Finance can help you acquire the latest equipment while helping to preserve your capital budget. Financing also provides you with an alternative source of credit, preserving existing bank lines.

Amount: \$249,279

Equipment: Musco Lighting

Type of Financing: \$1 Buyout Lease Structure- Equipment acquired on \$1 Out Lease terms becomes owned property after making all originally scheduled payments.

Supplier: Musco Lighting

Lease Payment Options:	<u>Entity Type/ Timing</u>	<u>48 Monthly</u>	<u>60 Monthly</u>	<u>84 Monthly</u>	<u>120 Monthly</u>
	Public/Municipal	\$6,070	\$5,025	\$3,839	\$2,961
	<u>Entity Type/ Timing</u>	<u>4 Annual</u>	<u>5 Annual</u>	<u>7 Annual</u>	<u>10 Annual</u>
	Public/Municipal	\$70,494	\$58,356	\$44,574	\$34,393

To Initiate a Lease

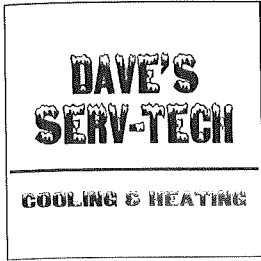
Complete a Credit Application (attached) from PNC Bank, N.A. by calling PNC Equipment Finance at 513.846.1865. PNC will provide a timely credit response and will advise appropriate next steps.

Additional Information

- The first payment is due at the time of signing.
- Payments shown above exclude applicable sales or use tax.
- The above payments are based on approximate figures and subject to change.
- This proposal is subject to credit approval and final acceptance by PNC Equipment Finance.
- The payments above exclude lease-related documentation or processing fees.
- This quote shall expire sixty days from the date above.

Contact

Nick Camardo SVP
 PNC Sports and Entertainment Finance:
 995 Dalton Ave
 Cincinnati, OH 45203
 Direct: 513.846.1865



#8

ESTIMATE	#857
ESTIMATE DATE	Oct 20, 2023
SERVICE DATE	Oct 20, 2023
TOTAL	\$79,885.00

Dave's Serv Tech Inc.

121 N Arroyo Blvd
Rio Hondo, TX 78583

CONTACT US
2120 Old Port Isabel Rd
Brownsville, TX 78521

☎ (956) 204-0499
✉ bmedina@riohondo.us

☎ (956) 554-4870
✉ dservtech@hotmail.com

ESTIMATE

Service	Qty	Unit Price	Amount
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Roof top equipment replacement 2) 20 ton units Scope of work for the City Rio Hondo Roof Top Unit Civic Center removing existing 2) 20 ton RTU replacing with new RTU Brand Allied New Roof Top Unit will sit on existing roof curb with curb adapter new RTU will tap into existing electrical both high and low voltage	1.0	\$79,885.00	\$79,885.00
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FIVE year warranty on Compressor
ONE year warranty on all parts
ONE year labor installation warranty

Price Includes: All Material, Equipment, Crane and labor

Note: brand Carrier has a 6 month wait time for equipment but at same price and will not need a curb adapter

Services subtotal: \$79,885.00

Subtotal	\$79,885.00
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Tax (STATE COMPTROLLER 8.25%)	\$0.00
-------------------------------------	--------

Total	\$79,885.00
--------------	--------------------

Thank you for the opportunity to service your HVAC system.

Regulated by the State of Texas Department of Licensing & Regulation P.O. Box 12157 Austin, Tx 78711, (800) 803-9202, (512) 463-6499. www.tdlr.texas.gov License #TACLB021072E

#9

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF CITY OF RIO HONDO DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM (CDBG-DR) GENERAL LAND OFFICE (GLO) STATE CONTRACT NUMBER 24-067-013-E200.

WHEREAS, City of Rio Hondo has received a Community Development Block Grant - Disaster Recovery award to provide Storm Sewer Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas General Land Office and;

WHEREAS, an original signed copy of the CDBG-DR Depository/Authorized Signatories Designation Form is to be submitted with a copy of this Resolution, and;

WHEREAS, City of Rio Hondo acknowledges that in the event that an authorized signatory changes (elections, illness, resignations, etc.) the following will be required:

- a resolution stating the new authorized signatory (A new resolution is not required if this original resolution names only the title and not the name of the signatory); and
- a revised CDBG-DR *Depository/ Authorized Signatories Designation Form*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF RIO HONDO, TEXAS, AS FOLLOWS:

SECTION 1: The Mayor and City Manager be authorized to execute contractual documents between the Texas General Land Office and the City for the Community Development Block Grant Disaster Recovery Program.

SECTION 2: The Mayor, City Manager, and Finance Director be authorized to execute the *State of Texas Purchase Voucher and Request for Payment Form* documents required for requesting funds approved in the Community Development Block Grant Disaster Recovery Program.

SECTION 3: The Mayor and City Manager be authorized to execute environmental review and related documents as the responsible entity (RE) for the Community Development Block Grant Disaster Recovery Program.

PASSED AND APPROVED BY THE City Council OF City of Rio Hondo, TEXAS,
on _____, 2023.

APPROVED:

Mayor

ATTEST:

City Manager

Dear Mr. Medina,

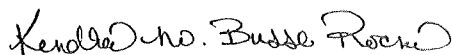
Please place the items below on the agenda for the October 24, 2023 City Council meeting. The associated resolutions and policies are attached to this email.

- Discuss, consider, and adopt a resolution to designate authorized signatories for the Community Development Block Grant – Disaster Recovery (CDBG-DR) program for GLO state contract number 24-067-013-E200.
- Discuss, consider, and adopt a resolution regarding Civil Rights which includes the following policies:
 - Citizen Participation Plan and Grievance Procedures;
 - Section 3 Policy;
 - Excessive Force Policy;
 - Limited English Proficiency (LEP) Standards Plan;
 - Section 504 Policy and Grievance Procedures;
 - Code of Conduct Policy; and
 - Fair Housing Policy.
- Proclaim April as Fair Housing Month: *This proclamation will help to fulfill Fair Housing activity obligations as required by the grant.*

I am available to attend via teleconference or virtually. Please let me know if you would like a GrantWorks representative available in person for the meeting so that arrangements can be made.

Please contact me if you have any questions, and thanks very much for your help.

Best,



Kendra Busse Rocha

**Resolution Regarding Civil Rights
City of Rio Hondo, Texas**

#10

Whereas, City of Rio Hondo, Texas, (hereinafter referred to as "City of Rio Hondo") has been awarded a Community Development Block Grant – Disaster Recovery (CDBG-DR) grant from the Texas General Land Office (hereinafter referred to as "GLO");

Whereas, City of Rio Hondo, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG-DR activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, City of Rio Hondo, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, City of Rio Hondo, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135 is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG-DR project area;

Whereas, City of Rio Hondo, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, City of Rio Hondo, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with Limited English Proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each CDBG-DR project;

Whereas, City of Rio Hondo, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, City of Rio Hondo, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

Whereas, City of Rio Hondo, has designated an overseer and will maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council OF City of Rio Hondo, TEXAS, THAT City of Rio Hondo ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Limited English Proficiency (LEP) Standards Plan;
5. Section 504 Policy and Grievance Procedures;
6. Code of Conduct Policy; and
7. Fair Housing Policy.

Passed and approved this _____ day of _____, 2023.

Signature of Elected Official
City of Rio Hondo

Printed Name of Elected Official

**RIO HONDO
CITIZEN PARTICIPATION PLAN
TEXAS GENERAL LAND OFFICE (GLO)
COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) PROGRAM**

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas General Land Office's Community Development Block Grant – Disaster Recovery (CDBG-DR) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at Rio Hondo offices, 121 N Arroyo or PO Box 389, Rio Hondo, Texas 78583, (Street Address), (956) 748-2102 (Phone) during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG-DR project.

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG-DR project(s), whether it is a proposed, ongoing, or completed CDBG-DR project(s), may during regular business hours submit such complaint or grievance, in writing to the Mayor of Rio Hondo at 121 N Arroyo or PO Box 389, Rio Hondo, Texas 78583 or may call (956) 748-2102.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG-DR for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG-DR funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC OUTREACH EFFORTS

In instances of a change in scope or impact to beneficiaries that result in a 15% increase or decrease in quantities, a 25% variance in number of beneficiaries, addition or subtraction of a targeted beneficiary area, or addition or subtraction of a HUD activity, the City shall provide for reasonable public notice, appraisal, examination and comment on the activities proposed for the use of CDBG-DR funds. These efforts shall include:

1. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG-DR funds are proposed to be used;

**Resolution Regarding Civil Rights
City of Rio Hondo, Texas**

9

Whereas, City of Rio Hondo, Texas, (hereinafter referred to as "City of Rio Hondo") has been awarded a Community Development Block Grant – Disaster Recovery (CDBG-DR) grant from the Texas General Land Office (hereinafter referred to as "GLO");

Whereas, City of Rio Hondo, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG-DR activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, City of Rio Hondo, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, City of Rio Hondo, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135 is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG-DR project area;

Whereas, City of Rio Hondo, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, City of Rio Hondo, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with Limited English Proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each CDBG-DR project;

Whereas, City of Rio Hondo, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, City of Rio Hondo, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

Whereas, City of Rio Hondo, has designated an overseer and will maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council OF City of Rio Hondo, TEXAS, THAT City of Rio Hondo ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Limited English Proficiency (LEP) Standards Plan;
5. Section 504 Policy and Grievance Procedures;
6. Code of Conduct Policy; and
7. Fair Housing Policy.

Passed and approved this _____ day of _____, 2023.

Signature of Elected Official
City of Rio Hondo

Printed Name of Elected Official

2. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to an entity's proposed and actual use of CDBG-DR funds;
3. Furnish citizens information, including but not limited to:
 - a) the amount of CDBG-DR funds expected to be made available
 - b) the range of activities that may be undertaken with the CDBG-DR funds
 - c) the estimated amount of the CDBG-DR funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons
 - d) if applicable, the proposed CDBG-DR activities likely to result in displacement and the entity's anti-displacement and relocation plan;
4. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the entity's application to the state. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state; and
5. These outreach efforts may be accomplished through one or more of the following methods:
 - a) Publication of notice in a local newspaper—a published newspaper article may be used so long as it provides sufficient information regarding program activities and relevant dates;
 - b) Notices prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups;
 - c) Posting of notice on the local entity website (if available);
 - d) Public Hearing; or
 - e) Individual notice to eligible cities and other entities as applicable using one or more of the following methods:
 - i. Certified mail
 - ii. Electronic mail or fax
 - iii. First-class (regular) mail
 - iv. Personal delivery (e.g., at a Council of Governments [COG] meeting).

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by a CDBG-DR applicant or recipient, the following public hearing provisions shall be observed:

1. 1. Furnish citizens information, including but not limited to:
 - (a)** The amount of CDBG-DR funds available per application for Hurricane Harvey;
 - (b)** The range of activities that may be undertaken with the CDBG-DR Hurricane Harvey funds;
 - (c)** The estimated amount of the CDBG-DR Hurricane Harvey funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and
 - (d)** The proposed CDBG-DR activities likely to result in displacement and the unit of general local government's antidisplacement and relocation plans required under 24 CFR 570.488.
2. Public notice of any hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice MUST include the DATE, TIME, LOCATION and TOPICS to be considered at the public hearing. A published newspaper article may also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able

to attend the hearings and an applicant must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to each hearing.

4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter will be present to accommodate the needs of the non-English speaking residents.
5. City may conduct a public hearing via webinar if they also follow the provisions above. If the webinar is used to conduct a public hearing, a physical location with associated reasonable accommodations must be made available for citizens to participate so as to ensure that those individuals without necessary technology are able to participate.
6. If applicable, the locality must retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three years after the project is closed out. Such records must be made available to the public in accordance with Chapter 552, Government Code.

Signature

Gustavo Olivares
Name, Mayor

Date

RIO HONDO

PLAN DE PARTICIPACIÓN CIUDADANA

PROGRAMA DE RECUPERACIÓN DE DESASTRES EN ASIGNACIONES EN BLOQUES DE DESARROLLO COMUNITARIO (CDBG-DR)

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del La Oficina General de Tierras de Texas de Recuperación de Desastres en Asignaciones en Bloques de Desarrollo Comunitario (CDBG-DR) y los requisitos del gobierno local de Texas que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en Rio Hondo, 121 N Arroyo or PO Box 389, Rio Hondo, Texas 78583 (Dirección postal), (956) 748-2102, (teléfono) durante el horario de oficina.

A continuación se presentan los procedimientos formales de quejas y reclamos relacionados con los servicios prestados en el marco del proyecto CDBG-DR.

1. Una persona que tiene una queja o reclamo sobre cualquier servicios o actividad en relación con el proyecto CDBG-DR, ya sea un proyecto propuesto, en curso o completado de CDBG-DR, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito al Mayor, a Rio Hondo, 121 N Arroyo or PO Box 389, Rio Hondo, Texas 78583, (956) 748-2102.
2. Una copia de la queja o reclamo se transmitirá por el Alcalde a la entidad que es encargada de la queja o reclamo y al Abogado del La Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que el reclamo fue recibida.
3. El Alcalde completará una investigación de la queja o reclamo, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la queja o reclamo dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de diez (10) días hábiles, la persona que hizo la queja o reclamo será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o reclamo y detallará cuando se deberá completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la CDBG-DR para su posterior revisión y comentarios.
6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en inglés y español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando se solicite, La Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de ingresos bajos y moderados en el desarrollo de propuestas para el uso de los fondos CDBG-DR. La Ciudad, basándose en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

ESFUERZOS PUBLICOS

En casos de un cambio en el alcance o impacto para los beneficiarios que resulte en un aumento o disminución del 15% en las cantidades, una variación del 25% en el número de beneficiarios, aumento o disminución de un área beneficiaria específica, o suma o resta de una actividad de HUD, el La Ciudad proporcionará un aviso público razonable para la evaluación, examinación y comentarios sobre las actividades propuestas para el uso de fondos de CDBG-DR. Estos esfuerzos incluirán:

1. Proveer y fomentar la participación ciudadana, en particularmente por personas de ingresos bajos y moderados que residen en áreas marginales o deterioradas y áreas en las cuales se proponen utilizar fondos de CDBG-DR;
2. Asegurar que los ciudadanos tendrán acceso razonable y oportuno a las reuniones locales, información y registros relacionados con el uso propuesto y real de fondos de CDBG-DR por parte de la entidad;
3. Proporcionar información a los ciudadanos, incluyendo pero no limitado a:
 - a) la cantidad de fondos CDBG-DR que se espera estén disponibles
 - b) la gama de actividades que se pueden emprender con los fondos CDBG-DR
 - c) La cantidad estimada de los fondos CDBG-DR que se propone utilizar para actividades que cumplan el objetivo nacional de beneficio para personas de ingresos bajos y moderados
 - d) si corresponde, las actividades propuestas de CDBG-DR que puedan resultar en desplazamiento y el plan de anti-desplazamiento y reubicación de la entidad;
4. Proporcionar a los ciudadanos un aviso anticipado razonable y la oportunidad de comentar sobre las actividades propuestas en una solicitud al estado y, para las subvenciones ya realizadas, las actividades que se proponen agregar, eliminar o cambiar sustancialmente de la aplicación de la entidad al estado. Cambios sustanciales significa cambios hechos en términos de propósito, alcance, ubicación o beneficiarios según lo definido por los criterios establecidos por el estado; y
5. Estos esfuerzos de divulgación pueden lograrse a través de uno o más de los siguientes métodos:
 - a) Publicación de un aviso en un periódico local: se puede utilizar un artículo de periódico publicado siempre que proporcione información suficiente sobre las actividades del programa y las fechas pertinentes;
 - b) Avisos destacados en edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados;
 - c) Publicación de aviso en el sitio web de la entidad local (si está disponible);
 - d) Audiencia pública; o
 - e) Notificación individual a ciudades elegibles y otras entidades según sea aplicable usando uno o más de los siguientes métodos:
 - i. Correo certificado
 - ii. Correo electrónico o fax
 - iii. Correo de primera clase (regular)
 - iv. Entrega personal (por ejemplo, en una reunión del Consejo de Gobiernos [COG]).

DISPOSICIONES PARA LA AUDIENCIA PÚBLICA

Para cada audiencia pública programada y conducida por un solicitante o receptor de CDBG-DR, se observarán las siguientes disposiciones de audiencia pública:

1. Proporcionar a los ciudadanos información, que incluye pero no se limita a:
 - a. La cantidad de fondos de CDBG-DR disponibles por solicitud para Huracán Harvey;
 - b. El rango de actividades que se pueden realizar con los fondos de la CDBG de Huracán Harvey;
 - c. El monto estimado de los fondos de CDBG-DR Huracán Harvey propuestos para ser utilizados en actividades que cumplirán el objetivo nacional de beneficiar a las personas de ingresos bajos y moderados; y
 - d. Las actividades propuestas de CDBG-DR que probablemente resulten en desplazamiento y la unidad de los planes generales de anti desubicación y reubicación del gobierno local requeridos bajo 24 CFR 570.488
2. El aviso público de cualquier audiencia debe ser publicado por lo menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe ser publicado en un periódico local. Cada

aviso público DEBE incluir la FECHA, TIEMPO, LOCALIZACIÓN y TEMAS a ser considerados en la audiencia pública. Un artículo de periódico publicado también puede usarse para cumplir este requisito, siempre y cuando cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben ser destacados en los edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados.

3. Cada audiencia pública se celebrará en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidades. Las personas con discapacidades deben ser capaces de asistir a las audiencias y el solicitante debe hacer arreglos para las personas que requieren ayudas o servicios auxiliares si se ponen en contacto por lo menos dos días antes de cada audiencia.
4. Cuando un número significativo de residentes que no hablan inglés puede ser razonablemente esperado para participar en una audiencia pública, un intérprete estará presente para acomodar las necesidades de los residentes que no hablan inglés.
5. La Ciudad puede conducir una audiencia pública a través de un seminario si también siguen las disposiciones anteriores. Si el seminario web se utiliza para llevar a cabo una audiencia pública, debe ponerse a disposición de los ciudadanos un lugar físico con adaptaciones razonables asociadas para garantizar que los individuos sin la tecnología necesaria puedan participar.
6. Si es aplicable, la localidad debe conservar la documentación de los avisos de audiencia, las listas de asistencia, las actas de las audiencias y cualquier otro registro referente al uso real de los fondos por un período de tres años después del cierre del proyecto. Dichos registros deben ponerse a disposición del público de conformidad con el Capítulo 552, Código del Gobierno.

Signature

Gustavo Olivares
Name, Alcalde

Fecha

SECTION 3 POLICY

In accordance with 12 U.S.C. 1701u, (Section 3), City of Rio Hondo agrees to implement the following steps, which, to the *greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Section 3 Coordinator.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by CDBG-DR grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in CDBG-DR funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or GLO to the Grant Recipient.
- G. Submit reports as required by HUD or GLO regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Rio Hondo, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Signature

Gustavo Olivares, Mayor
Name, Title

Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), City of Rio Hondo hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of City of Rio Hondo to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations.
2. It is also the policy of City of Rio Hondo to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. City of Rio Hondo will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Rio Hondo, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Signature

Gustavo Olivares, Mayor
Name, Title

Date

Limited English Proficiency Plan - 24-067-013-E200

Texas General Land Office

Community Development Block Grant-Disaster Recovery

Grant Subrecipient:	City of Rio Hondo
Community Population:	1,991
LEP Population:	434 21.8%
Languages spoken: 1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number; or 2) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries	Spanish

Program activities to be accessible to LEP persons:	
<input checked="" type="checkbox"/>	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project
<input checked="" type="checkbox"/>	Publications regarding CDBG-DR application, grievance procedures, <i>complaint procedures, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action</i> , and other vital hearings, documents, and program requirements
<input checked="" type="checkbox"/>	Other program documents: Documents available in Spanish for directly assisted beneficiaries, if applicable.

Resources available to Grant Recipient:	
<input checked="" type="checkbox"/>	Translation services: available upon request
<input checked="" type="checkbox"/>	Interpreter services: available upon request with prior notice
	Other resources: _____

Language Assistance to be provided:	
<input checked="" type="checkbox"/>	Translation (oral and/or written) of advertised notices and vital documents for: <u>Public hearing, Complaint and Grievance, Equal Opportunity, Policy of Non-discrimination Based on Disability Status and Fair Housing notices are available in Spanish. Other CDBG required program notices are available in Spanish upon request.</u>
<input checked="" type="checkbox"/>	Referrals to community liaisons proficient in the language of LEP persons <u>Spanish-speaking liaisons are available upon request.</u>
<input checked="" type="checkbox"/>	Public meetings conducted in multiple languages: <u>Available upon request with two days advance notice.</u>
<input checked="" type="checkbox"/>	Notices to recipients of the availability of LEP services: <u>Included in translated notices.</u>
	Other services: _____

Signature - Chief Elected Official or Civil Rights Officer

Date

See also: http://www.lep.gov/resources/2011_Language_Access_Assessment_and_Planning_Tool.pdf

Section 504 Policy against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Rio Hondo hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. City of Rio Hondo does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. City of Rio Hondo's recruitment materials or publications shall include a statement of this policy in 1. above.
4. City of Rio Hondo shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the CDBG-DR program, City of Rio Hondo shall ensure that they are provided with the information necessary to understand and participate in the CDBG-DR program.
6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Rio Hondo to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to the Mayor, PO Box 389, Rio Hondo, TX, 78583 or call (956) 748-2102, who has been designated to coordinate Section 504 compliance efforts.
 - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
 - e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
 - f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
 - g. The Section 504 coordinator shall maintain the files and records of the City of Rio Hondo relating to the complaint files.

- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to City of Rio Hondo within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that City of Rio Hondo complies with Section 504 and HUD regulations.

Signature

Gustavo Olivares, Mayor
Name, Title

Date

Fair Housing Policy

In accordance with Fair Housing Act, City of Rio Hondo hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Rio Hondo agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Rio Hondo agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Rio Hondo will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Rio Hondo, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Signature

Gustavo Olivares, Mayor
Name, Title

Date

Code of Conduct Policy of City of Rio Hondo

As a Grant Recipient of a CDBG-DR contract City of Rio Hondo shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the CDBG-DR contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of City of Rio Hondo shall participate in the selection, award, or administration of a contract supported by CDBG-DR funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of City of Rio Hondo shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving CDBG-DR funds, that has any CDBG-DR function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the CDBG-DR activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a CDBG-DR contract or award, or that is required to complete some or all work under the CDBG-DR contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a CDBG-DR contract or award, or that is required to complete some or all work under the CDBG-DR contract in order to meet a National Program Objective, that might potentially receive benefits from CDBG-DR awards may not participate in the selection, award, or administration of a contract supported by CDBG-DR funding.

Any alleged violations of these standards of conduct shall be referred to the City of Rio Hondo Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Signature

Gustavo Olivares, Mayor
Name, Title

Date

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Community Development Block Grant (CDBG-DR) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318

PROCLAMATION OF APRIL AS FAIR HOUSING MONTH

11

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of City of Rio Hondo, do proclaim April as Fair Housing Month in City of Rio Hondo and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Passed and adopted by the City Council of City of Rio Hondo, State of Texas, on the _____ day of _____, 2023.

APPROVED:

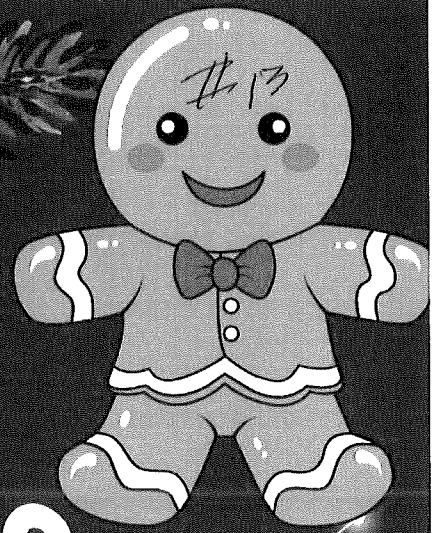
Mayor

ATTEST:

City Manager

SIGN UP TO PARTICIPATE
IN THIS YEAR'S

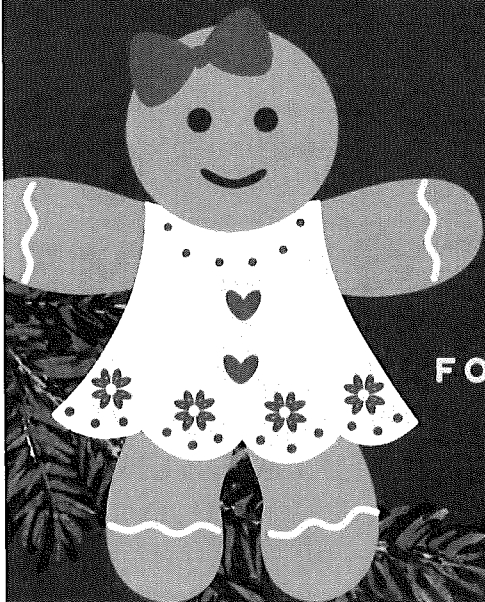
CHRISTMAS PARADE



Gingerbread
Christmas
Theme Parade



Cash Prizes
for the 3
best Floats



16
DECEMBER

FOR MORE INFORMATION CALL
US AT 956.748.2102 OR
REGISTER ONLINE AT
RIO HONDO.US

**THE STATE OF TEXAS
CITY OF RIO HONDO
COUNTY OF CAMERON**

Juan Garza, Commissioner Place 1
Margaret Perez, Mayor Pro-Tem
Jose S. Cavazos, Commissioner Place 5

Esteban Bocanegra, Place 2
Olga Gallegos, Commissioner, Place 4

Gustavo Olivares
Mayor

**City Commission of the City of Rio Hondo
October 24, 2023**

Pursuant to Chapter 551, Tittle 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the governing body of the City of Rio Hondo, Texas will convene for a Regular Meeting, at **6:00 p.m.** on Tuesday October 24, 2023, at the City Commission Chambers on the Second Floor of the Rio Hondo Municipal Building located at 121 N. Arroyo Blvd., Rio Hondo, Texas 78583.

Call meeting to Order (City Commission)

PLEDGE OF ALLEGIANCE

UNITED STATES PLEDGE

INVOCATION:

Regular Agenda:

1. Mayor's and Commissioners' Reports
2. Reports: Administrator, Library, Senior Center, Public Safety, Public Works
3. Pursuant to Texas Government Code Section 551.0415, the City Commission, without having provided notice, may make reports about items of community interest if no action is taken and possible action is not discussed regarding the information provided in the report. "Items of community interest" include: (1) expressions thanks, congratulations or condolence; (2) information regarding holiday schedules; (3) an honorary or salutory recognition of a public official, public employee or other citizen, except the discussions regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for the purposes of the City of Rio Hondo; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial or community event organized or sponsored by an entity other than the City of Rio Hondo that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the City of Rio Hondo; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda
4. Public Comment Period: *Please Note- The Public Comment Period is designated for hearing concerns regarding City of Rio Hondo Public Policy or City of Rio Hondo business that is or is not on the agenda or items listed on the agenda.*
5. Approval of City Commission Minutes of October 10, 2023.
6. Status Report on Boat Ramp Park Project. (Chris Rodriquez, Eng. And City Administrator).