

THE STATE OF TEXAS  
CITY OF RIO HONDO  
COUNTY OF CAMERON

Juan Garza, Commissioner Place 1  
Margaret Perez, Mayor Pro-Tem  
Jose S. Cavazos, Commissioner Place 5

Esteban Bocanegra, Place 2  
Olga Gallegos, Commissioner, Place 4

Gustavo Olivares  
Mayor

**City Commission of the City of Rio Hondo  
September 26, 2023**

Pursuant to Chapter 551, Tittle 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the governing body of the City of Rio Hondo, Texas will convene for a Regular Meeting, at **6:00 p.m.** on Tuesday September 26, 2023, at the City Commission Chambers on the Second Floor of the Rio Hondo Municipal Building located at 121 N. Arroyo Blvd., Rio Hondo, Texas 78583.

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**Call meeting to Order (City Commission)**

**PLEDGE OF ALLEGIANCE**

**UNITED STATES PLEDGE**

**INVOCATION:**

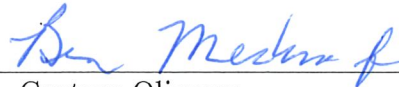
**Regular Agenda:**

- 1. Mayor's and Commissioners' Reports**
- 2. Reports: Administrator, Library, Senior Center, Public Works, Public Safety**
- Pursuant to Texas Government Code Section 551.0415, the City Commission, without having provided notice, may make reports about items of community interest if no action is taken and possible action is not discussed regarding the information provided in the report. "Items of community interest" include: (1) expressions thanks, congratulations or condolence; (2) information regarding holiday schedules; (3) an honorary or salutatory recognition of a public official, public employee or other citizen, except the discussions regarding a change in the status of a person's public office or public employment is not an honorary or salutatory recognition for the purposes of the City of Rio Hondo; (4) a reminder about an upcoming event organized or sponsored by the governing body; (5) information regarding a social, ceremonial or community event organized or sponsored by an entity other than the City of Rio Hondo that was attend or is scheduled to be attended by a member of the governing body or an official or employee of the City of Rio Hondo; and (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda
- 4. Public Comment Period: *Please Note- The Public Comment Period is designated for hearing concerns regarding City of Rio Hondo Public Policy or City of Rio Hondo business that is or is not on the agenda or items listed on the agenda.***
- 5. Approval of City Commission Minutes of August 22, 2023 and September 12, 2023.**
- 6. Status Report on Bridge-Fest expenditures**

7. **Consideration on Action on a Contract Supplemental Agreement between the City of Rio Hondo and GDJ Engineering for Boat Ramp Park.**
8. **Consideration and Action approving the final plat of Family Dollar subdivision.**
9. **Consideration and Possible Action on a Policy for naming City Property and Streets.**
10. Adjournment.

Note: The City Commission for the City of Rio Hondo the right to adjourn into executive session at any time during this meeting to discuss any matters, as authorized by the Texas Government Code, including but not limited to Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

*Note: The Meeting is accessible to Americans with Disabilities. Persons with disabilities who plan to attend this meeting and who may need assistance, please call the City Secretary at (956) 748-2102, with at least twenty-four hours prior to the meeting.*



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Gustavo Olivares

Mayor of the City of Rio Hondo

Posted: Friday, September 21, 2023, at 12 p.m.

I, City Secretary for the City of Rio Hondo, do hereby certify that this Notice of Meeting is a true and correct record and was posted in the bulletin board outside City Hall, and the bulletin board in the City Hall lobby, at 121 N. Arroyo Blvd, Rio Hondo, Texas 78583 and remained so posted continuously for at least 72 hours preceding the scheduled time

## MINUTES FROM A REGULAR MEETING ON AUGUST 22, 2023

The Government Body of the City of Rio Hondo, Texas met in a Regular Meeting on August 22, 2023 at 6:00 pm in the Commission Chambers at City Hall, with Mayor- Gustavo Olivares Present, Mayor Pro-Tem- Margaret Perez , Present and Commissioners, Juan Garza- Present, Esteban Bocanegra- Present, Olga Gallegos- Absent, and Jose Cavazos- Present.

Also Present: Ben Medina, City Administrator  
William Bilokury, Chief of Police  
Murl Kemmerling

Ana Hernandez, Municipal Court Clerk  
Judge Jessica Gonzales  
Anthony Covacevich, Grant Works

**INVOCATION: Mr. Juan Garza**

### **Regular Agenda:**

1. Mayor's and Commissioners' Reports
2. Reports: Administrator, Library, Senior Center, Public Works, Public Safety
3. Public Comment Period: **No one signed up for Public Comment.**
4. Report by Commissioner Bocanegra on meeting with Rep. Janie Lopez.
5. Consideration and Action on closing Harrold Street and Huisache Street along the property lines of St. Helen Catholic Church for the Annual Fall Festival to be held on October 7th and 8th, 2023.

**Commissioner Cavazos made a motion to approve the closing of Harrold Street and Huisache Street along the property lines of St. Helen Catholic Church for the Annual Fall Festival to be held on October 7<sup>th</sup> and 8<sup>th</sup>, 2023. Commissioner Perez seconded the motion; all voted "aye" motion carried.**

6. Consideration and Action approving Resolution 2023- 010 City of Rio Hondo authorizing professional service providers selection for Community Development Block Grant-Mitigation Local Hazard mitigation Plans Program if awarded with funding CDBG-MIT funds will be administered by HUD and Implemented through the Texas General Land Office Fund. These Planning Activities and Hazard mitigation Plan Development and approval oversight is administered by FEMA and implemented through the Texas Division of Emergency Management.

**Mr. Medina addressed the Commission stating that Grant Works was the only bid submitted.**

**Commissioner Bocanegra made a motion to approve Resolution 2023-010. Commissioner Perez seconded the motion; all voted "aye" to approve, motion carried.**

7. Consideration and Possible Action on amending the Rio Hondo Municipal Court and Court Judge hours to every Friday, from 2:00 pm to 5:00 pm.

**Judge Gonzales addressed the Commission stating she had done some research from surrounding small cities and Rio Hondo is the only one having court twice a week, every week.**

**Commissioner Perez made a motion to change the Rio Hondo Municipal Court hours from Mondays and Fridays from 2:00 pm to 5:00 pm to Wednesdays from 3:00 pm to 5:00 pm. Commissioner Bocanegra seconded to motion; all voted "aye" to approve; motion carried.**



8. Status Report on Heywood Street Reconstruction. (Guzman Munoz Engineering).

**Mr. Medina updated the Commission on Retama Subdivision Project.**

9. Consideration and Action on accepting the lowest bid for the construction of Boat Ramp Park JNH Construction Company for a sum of \$967,926.

**Commissioner Perez made a motion to accept the lowest bid for construction of Boat Ramp Park JNH Construction Company for a sum of \$967,926. Commissioner Bocanegra seconded the motion, all voted aye to approve; motion carried.**

10. Public Hearing of the City of Rio Hondo Fiscal Year October 1, 2023, to September 30, 2024, budget.

**Public Hearing opened at: 7:03 pm**

**Mr. Medina presented budget for FY 2023-2024. He also advised the council that he has been meeting with commissioners one on one for any other questions.**

**Public Hearing closed at: 7:51 pm**

11. Adjournment: **Commissioner Perez made a motion to adjourn at 7:52. Commissioner Bocanegra seconded the motion, all voted “aye” to approve; motion carried.**

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Gustavo Olivares, Mayor

Date: \_\_\_\_\_

Attest:

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Ben Medina, City Administrator.



## MINUTES FROM A REGULAR MEETING ON SEPTEMBER 12, 2023

The Government Body of the City of Rio Hondo, Texas met in a Regular Meeting on September 12, 2023 at 6:00 pm in the Commission Chambers at City Hall, with Mayor- Gustavo Olivares Present, Mayor Pro-Tem- **Margaret Perez – Absent**, Commissioners Juan Garza- Present, Esteban Bocanegra- Present, Olga Gallegos- Present, and Jose Cavazos- Present.

Also Present: Ben Medina, City Administrator  
William Bilokury, Chief of Police  
Murl Kemmerling  
Jose Perez, Citizen

Ana Hernandez, Municipal Court Clerk  
Lucy Garza, Finance Director  
Jose Omar Rodriguez, Guzman Munoz Engineering

### INVOCATION: Mr. Juan Garza

#### Regular Agenda:

1. Mayor's and Commissioners' Reports
2. Reports: Administrator,
3. Public Comment Period:

**Jose Perea from 201 Zinnia Rd addressed the Council regarding sewer back up at his residence. Mayor & City Administrator will follow-up.**

4. Status Report on CDBG Street Reconstruction Projects.

**Mr. Rodriguez updated the Council on Street Reconstruction Projects. He stated that Haywood & Ramon Street are substantially complete, contractor currently working on Parker Rd & Retama Rd. They have completed the subgrade stabilization and about to lay asphalt. A final walk through will be scheduled with Mr. Medina before next council meeting.**

**Mayor Olivares asked if there was any drainage improvements, Mr. Rodriguez replied there was no drainage improvements with this project, only street reconstruction.**

5. Acknowledgement of Republic Services on new charges for solid on new charges for solid waste pickup for October 1, 2023 to September 30, 2024.

**Acknowledgement by Mayor Olivares of Republic Services on new charges for solid on new charges for solid waste pickup for October 1, 2023 to September 30, 2024 done.**

6. Status Report on Boat Ramp Park beginning of construction and related matters.

**Mr. Medina updated the commission on Boat Ramp Park, construction has started, area being cleared to identify benchmarks to familiarize themselves with all the amenities; full construction will start Friday September 15, 2024.**

**Mayor Olivares asked the commissioners if they wanted a groundbreaking ceremony or ribbon cutting, all agreed on ribbon cutting.**

7. Consideration and Action on Holiday Calendar for Fiscal Year October 1, 2023 to September 30, 2024.

**Commissioner Bocanegra made a motion to approve the Holiday Calendar for Fiscal Year October 1, 2023 to September 30, 2024. Commissioner Gallegos seconded the motion; all voted “aye” to approve; motion carried.**

- Public Hearing of the City of Rio Hondo Fiscal Year October 1, 2023 to September 30, 2024, budget.

**Public Hearing was opened at 6:11 p.m.**

**Mr. Medina reviewed budget for the council and highlighted the budget priorities: 9% increase for patrol officers, street light improvements, new position, boat ramp park, park lights, and park improvements: red dirt, bleachers, park field lights, park lights, cemetery fence.**

**Mayor Olivares asked about increasing the pay rate for any employee making under \$10 per hour.**

**Public Hearing Closed: 6:22**

- Consideration and Action on approving the City of Rio Hondo Fiscal Year October 1, 2023 to September 30, 2024, budget.

**Commissioner Bocanegra made a motion to approve the City of Rio Hondo Fiscal Year October 1, 2023 to September 30, 2024 budget with modification to raise the starting pay to \$10 per hour. Commissioner Cavazos seconded the motion; all voted “yes” to approve, motion carried.**

**VOTES:**

**Mayor Olivares – Yes**

**Commissioner Garza - Yes**

**Commissioner Bocanegra – Yes**

**Commissioner Perez - Absent**

**Commissioner Gallegos - Yes**

**Commissioner Cavazos - Yes**

- Consideration and action to approve Resolution 2023-11 ratifying the property tax rate reflected in the City’s Fiscal Year October 1, 2023 to September 30, 2024, Operating Budget.

**Commissioner Cavazos made a motion to approve Resolution 2023-11 ratifying the property tax rate reflected in the City’s Fiscal Year October 1, 2023 to September 30, 2024, Operating Budget. Commissioner Bocanegra seconded the motion; all voted “aye” to approve, motion carried.**

- Public Hearing on Ordinance 2023-06 of the City of Rio Hondo, Texas levying ad valorem taxes for the use and support of the Municipal Government of the City of Rio Hondo, Texas, beginning October 1, 2023 to September 30, 2024; providing for the apportioning each levy for specific purposes; providing a deadline; providing for a lien on real and personal property to secure the payment of taxes assessed.

**Public Hearing opened at 6:32**

**Public Hearing closed at 6:33**

- Consideration and action to approve Ordinance 2023-06 of the City of Rio Hondo approving the October 1, 2023 to September 30, 2024, real and personal property rate of 0.812207 per 100 dollars valuation.

**Commissioner Garza made a motion for the Property tax rate to be increased by the adoption of the tax rate 0.812207 which is effectively a 8% increase in tax rate, approving Ordinance 2023-06 of the City of Rio Hondo. Commissioner Bocangegra seconded the motion. All voted “yes” to approve, motion carried.**

**VOTES:**

**Mayor Olivares – Yes  
Commissioner Garza – Yes  
Commissioner Bocanegra – Yes**

**Commissioner Perez - Absent  
Commissioner Gallegos - Yes  
Commissioner Cavazos - Yes**

13. Adjournment:

**Commissioner Garza made a motion to to adjourn the meeting at 6:38 p.m. Commissioner Cavazos seconded the motion; all voted “aye” to approve, motion carried.**

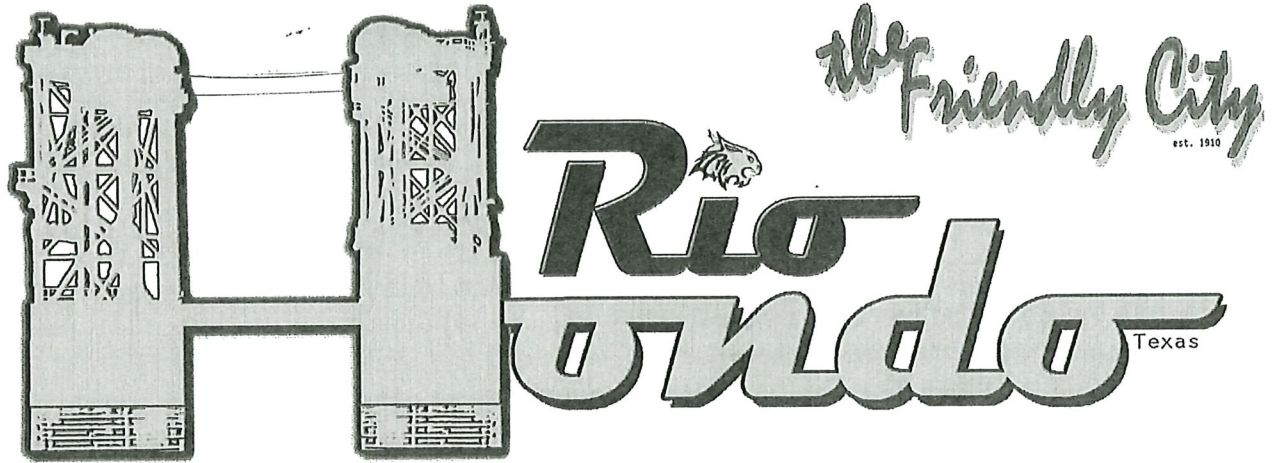
\_\_\_\_\_  
Gustavo Olivares, Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Ben Medina, City Administrator.





ADMINISTRATOR'S  
REPORT

SEPTEMBER 2023

# Report for September 2023

The Following are Areas of concern or work that has been done.

## Administration:

## Projects:

- Heywood Street has been reconstructed.
- Ramon Street has been reconstructed.
- Retama and Bullis Streets is about 70% complete
- Retama Street work was extended to the ditch.
- Senior Center is notifying residents of in housing dining only.
- Civic Center AC replacements is being bid.
- AEP working on Street lights
- AEP is working on getting power on street lights down Mainstreet.
- October the sidewalk plans will be reviewed by city and bid out in May 2024.

## Facilities:

- Lights at the Park and Trail is being quoted by Musco Lighting
- Painting of the building is being bid out.
- New Christmas lights are being ordered.
- Repairs to the Christmas Tree will be made.
- Fire Station safety inspection will be conducted and repairs will be done by December 2023.

## Grants:

- Generator Grant available
- Fire Grants Available
- Erosion Grant filed
- Stormwater contract signed and the first meeting conducted with state for Heywood Street

## Equipment:

- Backhoe is being serviced by Doggett
- Researching for cost on renting or service for street sweeper or service.

## Staffing:

- All position are currently filled.

#6



## 2023 Bridge Fest Celebration - REVENUES & EXPENSES

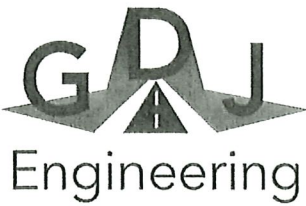
Event Date: Saturday, August 19, 2023

Revenues	BUDGET	ACTUAL REVENUES
City General Fund - Budget	\$ 10,000.00	10,000.00
Bridge Fest Fundraisers	\$ -	-
BF Vendors / Booths	\$ 2,400.00	3,600.00
BF Donations/Sponsorships	\$ 5,000.00	250.00
<b>TOTAL REVENUES</b>	<b>\$ 17,400.00</b>	<b>13,850.00</b>
		<b>EXPENDITURES</b>
Stage with PA, Screen, Ground Support	\$ 2,800.00	2,800.00
Bathrooms/Washing Stations	\$ 1,200.00	1,323.50
Light Tower and Portable Lights	\$ 600.00	694.03
Music (3 Bands)	\$ 1,500.00	2,100.00
Fireworks	\$ 7,900.00	7,900.00
Carnival Rides at Bridge Fest	\$ 2,000.00	2,000.00
BF Red Shirts&Embr. -City Comsn.	\$ -	400.64
Mayor's BF Red Shirt & Embroidery	\$ -	83.48
Electrical Meter		3,500.00
Bridgefest Banner	\$ -	742.40
Shirts to Sell & Volunteers/Staff	\$ 400.00	630.00
Misc. (Supplies, IT Services, etc.)	\$ 500.00	75.95
Drinks & Food - Volunteers and Staff	\$ 500.00	111.58
Staff Overtime		2,902.53
<b>TOTAL EXPENDITURES</b>	<b>\$ 17,400.00</b>	<b>25,264.11</b>

**ACTUAL UNDER BUDGET: (9,414.11)**

Carnival Rides paid by Baptist church.  
 Food for Volunteers/Staff donated. (\$\$ Unknown)





www.GDJEng.com  
2805 Fountain Plaza Blvd.,  
Suite A, Edinburg, TX 78539  
(956) 603-2025

September 15, 2023

#7

Mr. Ben Medina, Jr. MBA, CPM, CFM  
City Administrator  
121 N. Arroyo Blvd.  
Rio Hondo, Texas 78583

**Ref: Boat Ramp Park Project Proposal  
Supplemental #1 – Construction Management**

Dear Mr. Medina,

As discussed, attached for your review and approval, is our proposal and contract documents for Supplemental #1 (Construction Management Services) of the City of Rio Hondo's Boat Ramp Park Project.

This proposal is in the amount of **\$88,736.00.**

As part of this submittal you will find the following documents attached:

- Professional Services Supplemental Agreement (Partially Executed)
- Exhibit A – Scope of Services to be provided by the Engineer
- Exhibit B – Project Schedule
- Exhibit C – Fee Estimate Man-Hour Breakdown

We appreciate the opportunity to present these documents to you and hope that we can assist the City in their construction management needs. Should you have any questions regarding this submittal, please do not hesitate to call Mr. Christopher Rodriguez or myself at (956) 603-2025.

Sincerely,

Robert Macheska, P.E., CFM  
Executive VP/COO  
GDJ Engineering, LLC

TRANSPORTATION MANAGEMENT DESIGN WATER TRANSPORTATION DRAINAGE DESIGN DRAINAGE DESIGN DESIGN MANAGEMENT STRUCTURAL CONSTRUCTION COORDINATION STRUCTURAL

SUPPLEMENTAL #1 AGREEMENT FOR PROFESSIONAL SERVICES

This Supplemental Agreement for Professional Services is made by and between the City of Rio Hondo who conducts business at *121 N. Arroyo Blvd., Texas 78583*, hereinafter referred to as "CLIENT", and GDJ Engineering, L.L.C. who conducts business at *2805 Fountain Plaza Blvd., Suite A, Edinburg TX, 78539*, hereinafter referred to as "ENGINEER" for the Boat Ramp Park Project, hereinafter referred to as "PROJECT".

Know therefore, the CLIENT and the ENGINEER agree to amend the original agreement, executed on July 15, 2021, with this Supplemental Agreement #1 as follows:

1.) SCOPE OF SERVICES

This Supplemental Agreement shall amend the Scope of Services to include the following tasks to the original Scope of Services:

- ❖ Construction Management & Inspection
- ❖ Miscellaneous Technical Activities
- ❖ Construction Material Testing

A full list of task items is further identified on "Exhibit A" to this Agreement.

2.) COMPENSATION AND PAYMENT

This Supplemental Agreement shall increase the total amount payable by **\$88,736.00** for a revised total amount payable of **\$219,616.00**. The total amount payable will be billed LUMP SUM, but is based on the detailed task specific man-hour break down identified as "Exhibit C" to this Agreement.

Approved for the CLIENT

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved for the ENGINEER

By:  \_\_\_\_\_

Title: Executive Vice-President \_\_\_\_\_

Date: 9-15-23 \_\_\_\_\_

Attachments for Supplemental #1:

- Exhibit A – Scope of Services By Engineer
- Exhibit B – Project Schedule
- Exhibit C – Fee Estimate

EXHIBIT "A"  
SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

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**CONSTRUCTION PHASE SERVICES**  
(Function Code 320)

The ENGINEER will provide construction engineering and support services for and during the construction of the Project or portions of the Project approved by the LPA. Specific (basic and special) services for CONSTRUCTION MANAGEMENT AND SUPPORT by the ENGINEER will include the following:

**CONSTRUCTION CONTRACT ADMINISTRATION AND INSPECTION:**

1. In general, the ENGINEER will provide the management and engineering support/data required for consultation and advisement to the LPA and act as the LPA's representative as provided in the General Condition of the Construction Contract.
2. The ENGINEER will coordinate and conduct a pre-construction conference (if required).
3. Defects and Deficiencies. The ENGINEER will use his best efforts to protect the LPA against defects and deficiencies in the work of the Contractor. The ENGINEER will promptly notify the LPA of any such defect or deficiency, and take all steps possible to require the Contractor to correct the defect or deficiency.
4. Contractor Payment. The ENGINEER will review quantities as submitted by the Contractor and will coordinate with the LPA for the preparation of the monthly and final estimates for payment to the Contractor.
5. The ENGINEER will provide Project site inspection of the authorized construction contract as follows:
  - a. Project Engineer. The ENGINEER will provide visits by the Project Engineer or a competent representative of the ENGINEER to the site of construction for the purpose of monitoring the Contractor's progress and conformance to the construction contract plans and specifications.
  - b. Resident Engineer and/or Construction Inspector(s). The ENGINEER will furnish the services of a Resident Engineer and/or Construction Inspector(s) for on the site inspection construction to monitor/inspect the Contractor's daily progress and conformance to project specifications.

**MISCELLANEOUS TECHNICAL ACTIVITIES:**

6. Shop Drawings. The ENGINEER will review and check all shop or working drawings furnished by the Contractor.
  7. Control of Materials & Equipment. The ENGINEER will provide inspection of all materials and equipment furnished/used by the Contractor as follows:
    - a. Review and record all laboratory tests of materials and equipment for compliance with the construction contract specifications.
    - b. Observe and/or perform Project record testing and/or independent assurance testing as outlined in the construction contract specifications.
  8. Change Orders. When applicable the ENGINEER will prepare the engineering data, including plan sheet drawings, specifications, and estimates, for the preparation of construction contract change
-



EXHIBIT "A"  
SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

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**PROJECT DESCRIPTION**

The services designated herein as "Services provided by the ENGINEER" shall include the performance of all engineering services for the following described facility:

COUNTY/CITY: City of Rio Hondo

CONTROL: \_\_\_\_\_

PROJECT/DESCRIPTION: Construction Engineering, Inspection & CMT

LENGTH: N/A

HIGHWAY: Rio Hondo Boat Ramp Park Improvements

LIMITS: Various

**PROJECT CLASSIFICATION**

(Place an "X" in only one Project Classification)

- Surface Treatment
- Overlay
- Rehabilitation Existing Road (Scarify & Reshape)
- Convert Non-Freeway to Freeway
- Widen Freeway
- Widen Non-Freeway
- New Location Toll Freeway
- New Location Non-Freeway
- Interchange (New or Reconstruct)
- Bridge Widening or Rehabilitation
- Bridge Replacement
- Upgrade to Standards - Freeway
- Upgrade to Standards - Non-Freeway
- Miscellaneous Studies (Use Function Code 110 for All Tasks)
- Park/Development Site Planning

ENGINEER shall mean GDJ Engineering.

CITY shall mean City of Rio Hondo.

LPA shall mean City of Rio Hondo.

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EXHIBIT "A"  
SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

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orders, which may be required due to actual field conditions encountered or new requirements directed by the LPA.

9. As Built Drawings. The ENGINEER will develop as built drawings to depict the work as actually constructed. The LPA will be furnished a pdf of the as built drawings.

**ADDITIONAL RESONSIBILITIES**

**MEETINGS:**

Meetings may be held with the FHWA, State Officials, local governments, property owners, utility owners, railroad companies, other consulting firms, etc., as needed or required by the LPA. The ENGINEER shall coordinate through the LPA for the development of this project with any local entity having jurisdiction or interest in the project (i.e., city, county, etc).

**PROJECT MANAGER/ENGINEER COMMUNICATION:**

The ENGINEER shall designate an appropriate Texas Registered Professional Engineer(s) to be responsible throughout the project for project management and all communications, including billing, with the LPA's Director. Any replacements to the ENGINEER's designated Project Manager/Engineer must be approved by the LPA.

Engineering documents produced for the department's engineering projects shall be signed, sealed and dated or CADD sealed in accordance with Administrative Order No. 5-89 and Administrative Circular No. 26-91.

**PROPOSAL TIME:**

The time indicated in the proposal and the contract shall include time necessary for reviews, approval, etc.

**OFFICE LOCATION:**


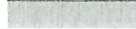
The ENGINEER will perform all services to be provided under this agreement out of their office located at: 2805 Fountain Plaza Blvd., Suite A, Edinburg, Texas 78539

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Client: City of Rio Hondo

**EXHIBIT "B" - WORK SCHEDULE**  
**City of Rio Hondo Boat Ramp Park**  
**Supplemental #1 - CEI**

TASK AND DESCRIPTION	2023				2024		
	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
<b>Rio Hondo Boat Ramp Park</b>							
Notice To Proceed							
<b>CONSTRUCTION BIDDING &amp; MANAGEMENT</b>							
Construction Award							
Begin Construction Operations							
Construction Engineering & Inspection							
Construction Material Testing							
Construction Punchlist Inspection & Remediation							
Project Close Out							

 GDJ ENGINEERING TEAM TASK  
 CITY OF RIO HONDO TASK





**"Exhibit C"  
Fee Estimate**

City of Rio Hondo Boat Ramp Park - Supplemental #1

Construction Management (Supplemental #1) - City of Rio Hondo Boat Ramp Park		MANHOURS							Total Hours	Total Line Item Cost
		Principal/Senior Project Manager	Project Manager	Agency Coordination Manager	Project/Design Engineer	EIT/Const. Manager	Engineering Tech/Inspector	Admin/Clerical		
<b>TASK</b>										
<b>CONSTRUCTION MANAGEMENT</b>										
1	Construction Administration & Inspection	14	40	24	34	108	384	10	614	\$ 61,984.00
2	Miscellaneous Technical Activities	14	36	28	38	64		10	190	\$ 26,752.00
<b>Total Labor Hours</b>		<b>28</b>	<b>76</b>	<b>52</b>	<b>72</b>	<b>172</b>	<b>384</b>	<b>20</b>	<b>804</b>	
<b>Contract Rate</b>		<b>\$ 225.00</b>	<b>\$ 195.00</b>	<b>\$ 160.00</b>	<b>\$ 144.00</b>	<b>\$ 95.00</b>	<b>\$ 82.00</b>	<b>\$ 55.00</b>		
<b>Total Labor Costs</b>		<b>\$ 6,300.00</b>	<b>\$ 14,820.00</b>	<b>\$ 8,320.00</b>	<b>\$ 10,368.00</b>	<b>\$ 16,340.00</b>	<b>\$ 31,488.00</b>	<b>\$ 1,100.00</b>		<b>\$ 88,736.00</b>

LINE ITEM EXPENSES

N/A

\$ -

Total Expenses

\$ -

GDJ Engineering Total Cost

**\$ 88,736.00**

**POLICY FOR NAMING MUNICIPAL PROPERTY AND STREETS.  
(PROPOSED)**

**I. PURPOSE AND INTENT**

The purpose of this policy is to establish formal, fair, and consistent guidelines and criteria for the naming of municipal property in the City of Rio Hondo, Texas. It is the intent of the City Commission to review and evaluate the naming or re-naming of municipal property in accordance with this policy.

**II. GUIDELINES AND CRITERIA**

Names given for a municipal property shall identify one of the following:

- A. *Naming for persons* - There are occasions when it seems appropriate to name a park, street, facility, etc., in honor of a person. It should be one who has made a significant contribution to the public good; whose moral character and demonstrated leadership have been a major contribution to the City's quality of life; and/or has been instrumental in acquiring the area. In most instances, the person should be honored posthumously.
- B. *Naming after Elected Officials* - Naming of parks, streets, facilities, etc., after elected officials should generally be done posthumously. Consideration should be given to an elected official only if they have made a major contribution to any level of government, or community, and/or have been instrumental in acquiring a site/facility or funds.
- C. *Naming after Donor or Donation* - A site or facility may be named after the donor providing the donor wishes the same. A minimum of 80% of the total cost of the site, project, or facility development is required in order for a facility to be named after the donor. If a matching grant is secured, a minimum of 50% of the cost of the development is required. If a gift meets these requirements and stipulates naming a site after a living person, then criteria #1 must be evaluated thoroughly.
- D. *Predominant natural features* - Geographic, geologic, ecologic, botanical, horticultural, or scientific features of the City or a particular part of the City. E. *An adjoining street or subdivision.*
- F. *A Historic/Heroic Event, Location, Landmark, or Person* - This may be local, state, or national and be substantiated through research and documentation.
- G. *Street names may be proper nouns*-All street names must be chosen so as to be easily identifiable and understood, such that a child could remember and pronounce, for purposes of dispatching public safety personnel.

### III. PROCESS AND PROCEDURES

The City Commission has the sole right and responsibility to approve the names of municipal property.

A. *Facilities and real property* - The City Commission will formally name each facility and City building by the passage of a Resolution. The Resolution will be considered during a meeting of the City Commission following a Public Hearing. Notice of the Public Hearing will be published in a newspaper of general circulation and on the City's website 72 hours in advance of the hearing.

1. *City-initiated naming or renaming* - The City Manager will present a list of suggested names to the City Commission for its consideration. The names suggested will comply with the criterion in Section II of this policy. Upon consideration of the suggested names or any alternatives which may be suggested by the City Commission, the City Commission will formally name or rename the facility or property. In cases where a previous City Commission has formally named a facility or property, the City may initiate renaming under special circumstances, acknowledging the circumstances under which the previous City Commission chose to formally name the facility or property. Special circumstances may include changes in the use or function of the facility; factors that have rendered the current name obsolete, impractical, confusing, or no longer in the public interest; or other circumstances which, in the decision of the City Commission, necessitate the facility or property be renamed. Facilities or property named in honor of any nationally recognized figure may not be changed.

2. *Citizen-initiated naming or renaming* - A citizen or citizens of the City of Rio Hondo must submit a written request to the City Administrator to propose a facility or real property name or rename. The request must clearly identify the facility or real property and must show compliance with the criteria and guidelines set forth within this policy. In the case of a proposal to rename a facility or property, the written request must also include the documented history of how and why the facility or real property was named originally and an explanation of why the current name should be replaced with the name proposed.

#### B. Streets

1. *Residential streets* - names for streets constructed as part of a residential subdivision development will be proposed by the Developer during the platting process in compliance with the subdivision regulations and criteria in Section II of this policy. The name of a new residential street will be formally granted upon the City's approval of the final plat.



2. *All other streets* - new streets constructed by the City will be named in accordance with the guidelines and criteria in Section II of this policy upon the City's award of the construction contract.
3. *City-initiated renaming of Streets* - City reserves the right to initiate the renaming of a street if the City determines a name change is appropriate to eliminate driver confusion, enhance economic development, improve emergency response, or other circumstances which, in the decision of the City Commission, necessitate the street be renamed. The renaming of any street will be in accordance with this policy and the subdivision regulations. The City Commission will formally rename a street by the passage of an Ordinance. The Ordinance will be considered at a City Commission meeting following a Public Hearing. Notice of the final Public Hearing will be published in a newspaper of general circulation at least ten (5) days in advance of the hearing and will be on the city's website. At least ten (10) days prior to the hearing, notice will also be mailed to all property owners and tenants owning or occupying property abutting the street of the proposed name change. This notice will contain the date, time, and location for a public hearing to receive public input on the proposed name change.
4. *Citizen-initiated renaming of Streets* - A request may be submitted to the City Secretary by a citizen or citizens to rename an existing street in the City of Rio Hondo. The request must contain (1) a location map showing the street or portion of the street proposed for renaming; (2) a petition signed and dated by at least 90% of the property owners abutting the street with printed names and addresses next to the signatures; and (3) reasons supporting the street name change. Suggested names must be in compliance with the Guidelines and Criteria set forth in Section I of this policy. Name changes will not be considered if (1) the proposed street name is a duplication of an existing street name in the City; (2) the existing street name has significant historical value to the City; (3) the street name requested is perceived to be offensive to segments of the City's citizenry; or (4) if the proposed street name change is longer than 14 characters. Once the application has been received will be reviewed for compliance and submitted to the City Commission for approval by Ordinance.

#### **IV. MISCELLANEOUS PROVISIONS**

- A. No facility or real property shall be given the same name as an existing site or facility except where sites abut one another. Only one site shall be named for any individual or group.
- B. The City Commission reserves the right to deny a request for naming/renaming or dedicating a City facility or real property from any person, business or organization. The consideration by the City Commission will not be based on

race, age, color, religion, sex, ancestry, national origin, disability, or place of birth, but on what the City Commission and/or City Staff determines in its sole discretion to be in the best interest of the City.

- C. No name of any municipal property may bring dishonor on the citizens of Rio Hondo or their government.
- D. Names may be removed from consideration or from a facility if the individual is convicted of a felony or any crime involving moral turpitude, is convicted of a lesser included offense pursuant to a plea when the originally charged offense is a felony or if the individual accepts deferred adjudication for a felony or a crime involving moral turpitude.